

# CAPACITY BUILDING PROJECT

## EVENTS DIARY APR - JUN 2007



CAPACITY BUILDING PROJECT

### EUROPEAN COMPUTER DRIVING LICENCE (ECDL)

63 Niddrie Mains Terrace

6 weeks from Tuesday 24th April - 29th May 6 - 8.30pm



This course will benefit anyone wanting to upgrade their computer skills and get a qualification that is recognised throughout Europe. Modules are available in Word, Powerpoint, the Internet, Access, Excel and also in more general housekeeping such as basic concepts and managing files. One 6-week block is generally enough time to complete one single module. Spaces are limited so give us a call to book your place.

### COMPUTERS FOR THE TERRIFIED!

63 Niddrie Mains Terrace

Tuesday 1st, 8th & 15th May 10am - 12pm



If you're new to computers then this course is ideal for you. It will give you a basic introduction to doing simple things... switching it on, writing a letter, sending emails, using the internet etc... Please call here to book your place.

### EMERGENCY FIRST AID 63 Niddrie Mains Terrace

Thursday 3rd May, 9.30am - 1.30pm or

Wednesday 6th June, 9.30am - 1.30pm



This is a 4 hour course to introduce the basic elements of first aid. It includes specific training in CPR, and more generally on how to sustain life and promote recovery. The training is carried out by the St Andrew's Ambulance, with a certificate on completion.

### CHILD PROTECTION GUIDELINES

63 Niddrie Mains Terrace

Wednesday 2nd & 9th May 6.30 - 8.30pm



This course will cover the most up to date information on child protection issues for everyone who is involved in working with children and young people.

### IMPROVING RESULTS WITH NEW TECHNOLOGY

Haywired IT Centre, Hay Avenue

Tuesday 8th, 15th & 23rd May 1.30 - 4.30pm

Capacity Building Project has teamed up with Haywired and Napier University to offer local businesses, groups and organisations some practical support on the benefits of using Information Technology. The 3 session course will offer people the chance to see how modern technology can benefit their organisation and will cover the following: Making the Connection - using the internet and establishing a website; Transforming your Website - increasing the effectiveness of your website; Trading Electronically - increasing results through electronic trading and marketing.

### MIDAS MINIBUS TRAINING

Wednesday 9th May or Tuesday 5th June

9.30am - 1.30pm or 4.30pm



Gain a minibus driving licence by sitting a theory test on one of the above dates shown, and then a practical test at a later date convenient to you and the examiner. You must already hold a full driving licence for a minimum of 2 years. Call us if you would like to book a place.

### 'UNDERSTANDING CHILD POVERTY IN SCOTLAND' SEMINAR

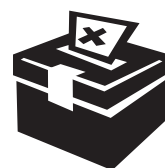
63 Niddrie Mains Terrace

Wednesday 16th May 12.30pm

We are hosting this free seminar to explore levels of Child Poverty in Scotland, featuring a key input from Gerry Mooney of the Open University. Gerry will discuss his research with the Child Poverty Action Group and also the studying opportunities that exist with the Open University. The CBP will also make available 5 small burseries for anyone wishing to learn new skills. Phone us to book your place.

## COMMUNITY LUNCH

**HUSTINGS**  
**Craigmillar Election Debate**  
**Wednesday 25th April**  
**\*6.30pm @ Artspace, Old**  
**Craigmillar Primary,**  
**Harewood Road**



This is your chance to ask your potential new MSPs and Councillors the questions you want answered. Speakers include: Norman Murray and Laurence Marshall (Lab), Alison Miller (Conservative), Gillian Cole Hamilton (Liberal Democrat), Mike Bridgeman (SNP), Colin Fox (SSP) and Margaret Munro (Independent).

**Wednesday 30th May & Wednesday 27th June Lunches to be confirmed**

CRECHE FACILITIES ARE AVAILABLE IF BOOKED IN ADVANCE



**CALL CAPACITY BUILDING ON 661 0200 TO BOOK PLACES**

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**QUIZ NIGHT**  
Thursday 17th May

**63 Niddrie Mains Terrace**  
7pm



Yet again the time has come for our annual quiz to celebrate the start of Adult Learners' Week. All you need to do is register your team (no more than 5 people), read up on your general knowledge and listen to your old records! There will be prizes, a buffet and your more than welcome to B.Y.O.B - call us to register your team.

**'AN INCONVENIENT TRUTH' FILM SHOWING**  
63 Niddrie Mains Terrace  
Wednesday 23rd May 2pm



Come and watch An Inconvenient Truth, the academy award winning docu-film written by and featuring former vice-president Al Gore. The film documents Gore's long standing concerns about global warming and environmental destruction. The film presents the latest science in an accessible and humorous manner and is good viewing. Light refreshments will be served and transport is available.

**PSYCHOLOGY LEVEL 1** 63 Niddrie Mains Terrace  
Monday 28th May & 4th June 6.30 - 8.30pm

This is a follow-up to our Introduction to Psychology in February, and will look in more depth at what psychology is, what psychologists do, and also some of the different approaches to explaining behaviour.

**UNDERSTANDING YOUR COMMUNITY**  
63 Niddrie Mains Terrace  
5 weeks from Tuesday 29th May - 26th June 10am - 1pm

This course is for anyone in the community who is looking to develop their knowledge, skills and confidence for community involvement. It will build your knowledge of this community and its networks, organisations and services so that you have the confidence to join in to find out why 'things' happen and influence events in your community.

**ELEMENTARY FOOD HYGIENE**  
Jack Kane Community Wing  
Saturday 2nd June 9.30am - 4.30pm



This is a one day certificated course for anyone who works in a public kitchen. Whether you are a volunteer or a worker, this course will help you to meet the necessary environmental health standards. Call us here to book your place.

**'STARS OF CCTV'** 63 Niddrie Mains Terrace  
Wednesday 13th June 10am - 3pm



Stars of CCTV is a follow up to the Usual Suspects, the seminar held in September 2006 focussing on current youth justice policy. This event will hear from Lesley McAra of Edinburgh University, who will present findings from a five year research project into the nature and levels of offending amongst young people living in Edinburgh. The event will also feature inputs from representatives of Lothian & Borders Police, youth work agencies and youth justice services. There is a small charge of £25 for this event in order to cover costs, though the normal concessions apply.

**MINUTE TAKING** 63 Niddrie Mains Terrace  
Thursday 21st June 10am - 12pm



This course will give participants the confidence and skills to take accurate and concise Minutes. It will cover how to lay out Minutes, different techniques to identify and highlight key points, and the important do's and don'ts of effective note-taking.

## COMMUNITY MEETING DATES

### CHACC

01/05/07 10.30am  
(venue to be confirmed)

### Community Council

01/05/07 7pm at the  
Community Centre, 63  
Niddrie Mains Terrace

### Housing & Environment

08/05/07 10.30am at the  
Hays Business Centre, Hay  
Avenue

### Community Safety

22/05/07 10.30am at the  
Hays Business Centre, Hay  
Avenue

### Partnership Board

23/05/07 9.30am at the  
Community Centre, 63  
Niddrie Mains Terrace

### Economic Development

29/05/07 2pm, at Cre8te,  
Castlebrae Business  
Centre, Peffer Place

### Funding Panel & Education Strategy to be arranged



CHECK OUT OUR WEBSITE FOR CBP NEWSLETTERS & PUBLICATIONS, UP TO DATE EVENTS LISTINGS AND FIND OUT WHAT RESOURCES COMMUNITY GROUPS CAN BORROW.

[www.craigmillarcapacitybuilding.org](http://www.craigmillarcapacitybuilding.org)